



LITTLEFIELD UNIFIED SCHOOL DISTRICT #9
GOVERNING BOARD SPECIAL MEETING
Administrative Services Site
3490 East Rio Virgin Road
Friday, June 9, 2023
9:00 A.M.

Mission Statement

The Littlefield Unified School District is committed to excellence. Therefore, we are committed to providing opportunities for all students to learn and develop socially, emotionally, and academically. We are committed to providing resources to our students, parents and teachers in an ongoing effort to help students transition from childhood to adulthood.

1. CALL TO ORDER:

Board President Graham called the meeting to order at 9:00 a.m. Board Secretary Reyes attended the meeting by phone. There were no members of the public that attended the meeting.

2. ROLL CALL:

Sonny Graham, Board President
John Reyes, Board Secretary
Susan Burch, Board Member
Patricia Schoppmann, Board Member
Michael Fagnan, Board Member

Sheree Goessman, District Secretary
Dr. Nicholas Clement, ASBA Search Consultant

CEREMONIAL ITEMS

3. Pledge of Allegiance: By invitation of Board President.

PUBLIC COMMENT

At this time, the public may speak to the Governing Board on topics of concern with the public body's jurisdiction, even if the topic is not specifically included on the agenda. The public must state their full name for the record and will be allowed up to three minutes to address the Governing Board. No action will be taken as a result of public comments. The Board expects that citizens who address the board will present concerns regarding the activities in question rather than make personal attacks upon Board Members, District Personnel or other persons in attendance or absent. In addition, questions or comments on matters that are currently under legal review will not be accepted.

4. Public Comment.

None.

AGENDA



5. Consideration of approval of the June 9, 2023 Governing Board Special Meeting agenda.

Board Member Burch made a motion to approve the agenda, seconded by Board President Graham. The motion passed unanimously.

**Board Member Burch: Yes
Board Member Fagnan: Yes
Board President Graham: Yes
Board Secretary Reyes: Yes
Board Member Schoppmann: Yes**

ACTION ITEMS AND/OR DISCUSSION

6. The Governing Board will review the community e-survey results pertaining to the position of District Superintendent/Principal

Dr. Clement thanked the Governing Board and thanked them for inviting him to their home. He said part of the process is the opportunity for the stakeholders to give input in the process. He then reviewed the PowerPoint of the survey results. (See attached. The Governing Board had no questions regarding the survey.

7. The Governing Board will discuss information presented by the Arizona School Boards Association (ASBA) pertaining to the screening process of applicants for the position of District Superintendent/Principal.

Dr. Clement said during the executive session the Governing Board will follow protocol for screening and discussing applicants. He said he will provide a rubric to provide a guide for the Governing Board as they review each of the applications. Mr. Clement summarized each of the 6 applicants. He noted the Governing Board will score each application which will act as a guide and he will use the scored to identify their strong applicants. He said the Governing Board will then discuss and deliberate each of the applicants. Dr. Clement advised the rubric is aligned with the survey profile and the profile that was in the advertisement. Board Member Schoppmann asked if there will be more than one interview. Dr. Clement said there are two dates right now, but it is up to the Governing Board.

8. Pursuant to Arizona Revised Statute 38-431.03(A)(1) the Governing board may consider entering into Executive Session for the purpose of screening applications for the position of District Superintendent/Principal.

Board President Graham made a motion to go into executive session, seconded by Board Member Burch. The motion passed unanimously.

**Board Member Burch: Yes
Board Member Fagnan: Yes
Board President Graham: Yes
Board Secretary Reyes: Yes
Board Member Schoppmann: Yes**

The Governing Board went into executive session at 9:17 a.m.



9. Executive Session pursuant to ARS 38-431.03(A)(1) The Governing Board will screen applications for the position of District Superintendent/Principal.
 - a) Motion to convene into Executive Session pursuant to ARS 38-431.03(A)(1).
 - b) Motion to return to open meeting.

10. The Governing Board will discuss applicants for the position of District Superintendent/Principal and may consider directing the Arizona School Boards Association (ASBA) to invite specific applicants to interview for the position.

Board Member Burch made a motion to return to open session, seconded by Board President Graham. The motion passed unanimously.

**Board Member Burch: Yes
Board Member Fagnan: Yes
Board President Graham: Yes
Board Secretary Reyes: Yes
Board Member Schoppmann: Yes**

The Governing Board returned to open session at 12:33 a.m.

Board Member Fagnan made a motion to invite Dr. Scott Crane to interview for the Superintendent/Secondary Principal position, seconded by Board President Graham. The motion passed unanimously.

**Board Member Burch: Yes
Board Member Fagnan: Yes
Board President Graham: Yes
Board Secretary Reyes: Yes
Board Member Schoppmann: Yes**

Board President Graham made a motion to invite Matt Shriver to interview for the Superintendent/Secondary Principal position, seconded by Board Member Fagnan. The motion passed unanimously.

**Board Member Burch: Yes
Board Member Fagnan: Yes
Board President Graham: Yes
Board Secretary Reyes: Yes
Board Member Schoppmann: Yes**

Board Member Fagnan made a motion to invite Juanita Becenti to interview for the Superintendent/Secondary Principal position, seconded by Board President Graham. The motion passed unanimously.

**Board Member Burch: Yes
Board Member Fagnan: Yes
Board President Graham: Yes**



Board Secretary Reyes: Yes
Board Member Schoppmann: Yes

Board Member Fagnan made a motion to invite Troy Heaton to interview for the Superintendent/Secondary Principal position, seconded by Board President Graham. The motion passed unanimously.

Board Member Burch: Yes
Board Member Fagnan: Yes
Board President Graham: Yes
Board Secretary Reyes: Yes
Board Member Schoppmann: Yes

Board Member Fagnan made a motion to invite Doug South to interview for the Superintendent/Secondary Principal position, seconded by Board President Graham. The motion passed unanimously.

Board Member Burch: Yes
Board Member Fagnan: Yes
Board President Graham: Yes
Board Secretary Reyes: Yes
Board Member Schoppmann: Yes

11. The Governing Board will discuss the initial interview process and may consider directing the Arizona School Board Association (ASBA) to construct the interview process and schedule with specific applicants identified by the Board for the position of District Superintendent/Principal.

Board Member Burch made a motion to schedule the interview meeting on June 22, 2023, with the meeting starting at 8:45 a.m. and the interviews starting at 9:00 a.m. Also that Dr. Clement come up with the schedule and that each application get a tour of the facilities. The motion was seconded by Board Member Fagnan and passed unanimously.

Board Member Burch: Yes
Board Member Fagnan: Yes
Board President Graham: Yes
Board Secretary Reyes: Yes
Board Member Schoppmann: Yes

12. The Governing Board will discuss areas of interest regarding questions to be used during the initial interviews and may consider directing the Arizona School Board Association (ASBA) to construct specific questions to be asked of applicants for the position of District Superintendent/Principal.

Dr. Clement said he has the themes from the survey and will be developing questions around retention and community engagement. He asked if there are other themes the Governing Board would like questions developed. Board Member Fagnan said he would like a question regarding how they plan to take the school from a C grade to a B grade. Mrs. Goessman asked if the Governing Board wanted a question regarding experience developing a Strategic Plan. The Governing Board agreed. President Graham asked that they make sure the applicant's know the position is a dual role. Board Member



Burch suggested the applicants be told we are on Arizona time. Mrs. Goessman said the Governing Board may want a question regarding school safety.

13. The Governing Board will discuss and consider options and a date related to the configuration of finalists interviews for the position of District Superintendent/Principal.

Board President Graham made a motion to have the interviews on June 22nd with the option of a second interview on June 27th, seconded by Board Member Burch. The motion passed unanimously.

**Board Member Burch: Yes
Board Member Fagnan: Yes
Board President Graham: Yes
Board Secretary Reyes: Yes
Board Member Schoppmann: Yes**

ADJOURNMENT

Board Member Fagnan made a motion to adjourn the meeting, seconded by Board President Graham. The motion passed unanimously.

**Board Member Burch: Yes
Board Member Fagnan: Yes
Board President Graham: Yes
Board Secretary Reyes: Yes
Board Member Schoppmann: Yes**

The meeting was adjourned at 12:44 p.m.

Sonny Graham, Board President

Darlene McCauley, Superintendent

Respectfully Submitted by:

Sheree Goessman, District Secretary